CloudCME® Access and Manage Your Transcript

**Via computer**

Step 1: <https://spectrumhealth.cloud-cme.com/default.aspx>

Step 2:  Click "Sign In" on the top left, and sign in using your CWH Credentials (username and password), or your personal email address and password.

A screen shot of a computer

AI-generated content may be incorrect.

Step 3:  Click the green "My CE" button on the top right-hand side of the screen. A green square with white text

AI-generated content may be incorrect.

Step 4:  Click "Transcript" from the menu.

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Description automatically generated

Step 5: Select a date range for the transcript records you wish to access by entering in a Start and End Date. You can email or download your transcript.

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AI-generated content may be incorrect.

**Via CloudCME App**

Step 1:  Open the CloudCME App.  
Step 2: Login using CWH Credentials or your email address and password.

Step 3: Use the organization code “Spectrumhealth”  
Step 4: Select "My Transcript" on the menu.  
Step 5: Select “View,” “Email” or “Save to My Device” depending on the action you wish to take.